

# **NOTICE OF MEETING**

OF THE  
BOARD OF DIRECTORS of the

**NORTH TEXAS GROUNDWATER CONSERVATION DISTRICT**  
at the

**Board of Directors Chamber, Offices of Argyle Water Supply Corporation**  
**825 FM 407 West**  
**Argyle, Texas 76226**  
**Tuesday, January 10, 2011 at 9:30 A.M.**

## **Public Meeting**

**The Board of Directors may discuss, consider, and take all necessary action regarding each of the agenda items below:**

- 1. Call to order, declare meeting open to the public, and take roll.**
- 2. Approval of minutes from the December 13, 2011, board meeting.**
- 3. Public comment.**
- 4. Review and approval of monthly invoices and reimbursements.**
- 5. Review and possible action on web-based application well registrations for the District and contract with CDM.**
- 6. Review and possible action on request for meter variance**
- 7. Review and approval of meeting schedule for 2012.**
- 8. Appoint Board Members to serve on Committees for 2012**
- 9. Receive reports from the following Committees\*:**
  - a. Budget and Finance Committee**
  - b. Investment Committee**
  - c. Rules and Bylaws Committee**
  - d. Groundwater Monitoring and Database Committee**
  - e. Policy and Personnel Committee**
  - f. Conservation and Public Awareness Committee**
  - g. Management Plan Committee**
- 10. Review and possible action on non-compliance policy and establishing registration and well driller log deposit fees**
- 11. Receive update on District Management Plan.**
- 12. Receive report from General Manager.**
- 13. Discuss implementation of Temporary Rules and any local legal assistance required**
- 14. Open forum / discussion of new business for future meeting agendas.**

**15. Adjourn public meeting.**

\* Reports from District standing committees will include a briefing by each committee for the Board on the activities of the committee, if any, since the last regular Board meeting.

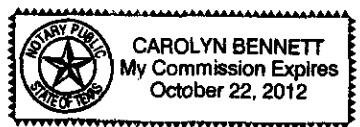
*The above agenda schedules represent an estimate of the order for the indicated items and is subject to change at any time. These public meetings are available to all persons regardless of disability. If you require special assistance to attend the meeting, please call (855) 426-4433 at least 24 hours in advance of the meeting to coordinate any special physical access arrangements.*

At any time during the meeting or work session and in compliance with the Texas Open Meetings Act, Chapter 551, Government Code, Vernon's Texas Codes, Annotated, the North Texas Groundwater Conservation District Board may meet in executive session on any of the above agenda items or other lawful items for consultation concerning attorney-client matters (§551.071); deliberation regarding real property (§551.072); deliberation regarding prospective gifts (§551.073); personnel matters (§551.074); and deliberation regarding security devices (§551.076). Any subject discussed in executive session may be subject to action during an open meeting.

This is to certify that I, Carmen Catterson, posted this agenda on the outdoor bulletin board of the Administrative Offices of the District at 5100 Airport Drive, Denison, Texas 75020, and also provided this agenda to the County Clerks in Collin, Cooke, and Denton Counties with a request that it be posted, at or before 5:00 p.m. on January 4, 2012.

Carmen Catterson  
Carmen Catterson

Sworn and subscribed to before me this 4 day of January 2012.




(S E A L)

Carolyn Bennett  
Notary Public

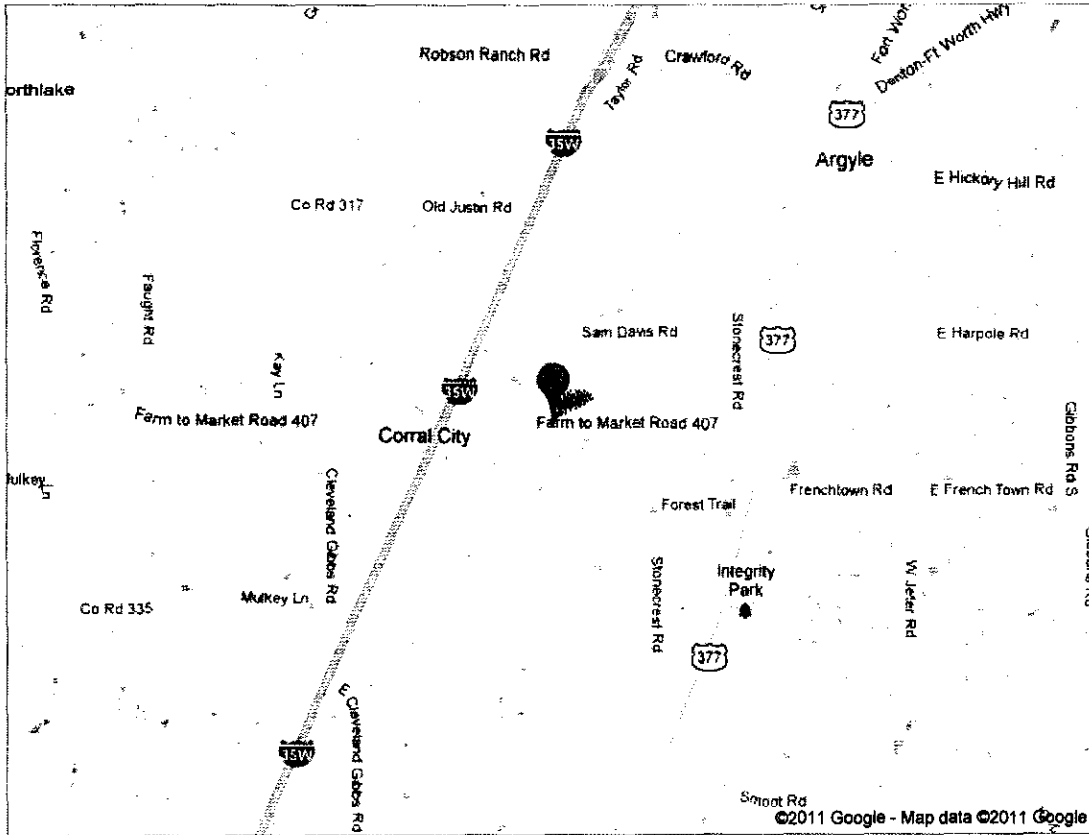


Argyle Water Supply Corporation, 825 Fm 407 W, near Argyle, Denton, Texas

Get Google Maps on your phone  
 Text the word "GMAPS" to 466453



**A. Argyle Water Supply Corporation**  
 825 Fm 407 W, Argyle, TX  
 (940) 464-7713  
 1 review



**2 - MINUTES**

**MINUTES OF THE BOARD OF DIRECTORS' MEETING  
NORTH TEXAS GROUNDWATER CONSERVATION DISTRICT**

**TUESDAY, DECEMBER 13, 2011**

**AT THE OFFICE OF MUSTANG SUD  
7985 FM 2931  
AUBREY TX 76229**

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Members Present: Ronny Young, Tod Maurina, Dan Collins, Chris Boyd, Eddy Daniel, Kenny Klement, Philip Sanders, Ron Sellman, and Thomas Smith

Members Absent: Klement, Smith

Staff: Jerry Chapman, Wayne Parkman and Carmen Catterson

Visitors: Aaron Collier, Collier Consulting  
Tanya Hardison, CDM

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1. Call to order, declare meeting open to the public and take roll

President Young called the meeting to order at 9:40 AM. All Board members were present, except Board Members Klement and Smith. Board Member Smith called and stated he would be late to the meeting.

2. Approval of Minutes from the September 13, 2011, work session and September 20, 2011 board meeting.

Daniel motioned to approve the minutes, seconded by Sellman and passed unanimously.

3. Public Comment

No public comment received.

4. Review and approval of invoices and reimbursements.

Mr. Chapman commented that the GTUA invoice was higher than normal, which can be attributed to several items. One, the Board did not have a meeting in November. Two, the field technician began work in October. Mr. Parkman served in the Armed Forces during Desert Storm and has worked in the public sector and private water sector. The Board welcomed Mr. Parkman.

Mr. Chapman reported that he was out of town last week, as was President Young. The Texas Alliance of Groundwater Districts (TAGD) costs were divided between the District and the Red River GCD. Mr. Alan Moore, GTUA's Operation Supervisor has some time attributed to the District in October and November. Mr. Moore was responsible for assisting Mr. Parkman with beginning work and hiring the field technician.

CDM has several invoices to be paid this month. Board Member Boyd asked if NexTraQ was the GPS device on the truck the field technician was utilizing and if it would be a recurring cost. Mr.

Chapman responded affirmatively. Board Member Sanders requested to discuss the CDM contract later in the meeting.

Board Member Boyd motioned to approve invoices and reimbursements, seconded by Daniel and passed unanimously.

5. Review and approval of financial policy.

This policy provides direction to the staff. This was already in existence, but needed to be updated. Since interest rates are so low, the staff did not pursue developing an investment policy.

Sellman motioned to approve policy, seconded by Maurina and passed unanimously.

6. Review and provide direction on overtime and compensation time for staff.

The staff requested this item be discussed. The staff needs direction from the Board. Mr. Parkman has to work around the schedules of the well owners. Some days he has to work more than 8 hours per day. Mr. Chapman stated that GTUA usually issues compensatory time except for rare occasions when overtime was needed. The Board requested Mr. Chapman operate under GTUA's policies and provide a copy of them to the Board at the next meeting.

7. Review and approval of meeting schedule for 2012.

President Young requested Mr. Chapman to rotate the meeting location among the three counties to provide more access to the public. The first four meetings have been scheduled and the others have been discussed with the locations. The Board recommended scheduling the remainder of the year. The meetings will all be held on the second Tuesday of each month. Legal representation may not be possible with the Austin attorney due to the scheduling, so the Board may want to discuss hiring local legal representation to attend meetings. The Board requested scheduling the locations before taking official action on this item.

8. Appoint Board Members to serve on Committees for 2012.

President Young requested the Board members to alert the president which committees each member would like to serve on and action will be taken at the January meeting.

9. Receive reports from the following Committees:

a. Budget and Finance Committee

No report received.

b. Investment Committee

No report received.

c. Rules and Bylaws Committee

Board Member Daniel received a call from the Collin County Commissioners Court and was requested to attend the meeting that was held on December 12, 2011. They had some questions about the

District's funding and budget. Board Member Daniel provided a brief summary of the District's creation and organization.

d. Groundwater Monitoring and Database Committee

No report received.

e. Policy and Personnel Committee

No report received.

f. Conservation and Public Awareness Committee

No report received.

g. Management Plan Committee

Board Member Sanders asked about the comments made previously about drought contingency and management. The District may receive questions about how they will handle drought conditions. He recommended providing recommendations on the website for the public regarding handling drought and conserving water. The TAGD e-mail list provided notice that reservoirs fill faster with rainfall than aquifers and Board Member Sanders asked if the reverse was true and how the District should respond to these types of statements. Mr. Chapman responded that the Texas Extension Service is using the AgriLife program to inform individual well owners about groundwater and their wells. The program will begin in April 2012 and is free. The Board requested Mr. Chapman to contact the organization and set up the meetings in coordination with Board meetings.

Secretary/Treasurer Collins responded that the final draft will be created from the redline version and sent to the Texas Water Development Board (TWDB) for review. The District will hopefully receive the draft back in February.

Board Member Smith arrived at 10:09 AM.

10. Review and possible action on web-based application well registrations for the District and contract with CDM.

President Young reported that CDM has reached the end of the allocated funds and work is still remaining. CDM has provided an estimate of \$24,340.00 to complete the items provided to the Board. Ms. Hardison explained that Phase II began with a not-to-exceed amount. However, the initial contract was determined to not be effective since it was too rigid. CDM and the staff developed a spreadsheet with all of the items to be completed in order of importance. At that time, it switched from lump-sum to time and materials. Several items have occurred and CDM has worked on them in good faith, but in order to complete the listed items more funds are required.

The items include creating an invoice style report, allowing users to modify their data, automated validation of the coordinates on the form and the map, payment solution, and modifying well numbers. Board Member Sanders discussed the invoice mechanism and verified that the users would enter their usage information and then the system would develop the invoice. This would save money over the course of the year in man hours alone. The Board discussed the validating the coordinates and determined that the validation should occur after the field review.

The Board discussed allowing users to edit information. Administrators need to have the ability to modify user information. Board Member Sanders stated that this seems to be a basic design flaw that should have been incorporated from the start. Board Member Collins stated that the lack of the ability to modify the database is inconceivable and should have been integrated into the system. Ms. Hardison stated that searching for an account number should be fairly simple, but modifying email addresses would be very difficult.

Board Member Smith expressed concern that if this amendment is approved, CDM will come back and request additional funds to provide a final and complete product. Vice President Maurina expressed concern that the Board had to bring the need to modify e-mail addresses to CDM's attention. Ms. Hardison stated that CDM has completed the product that was promised and the system is functioning. Secretary/Treasurer Collins stated that whether the system was created correctly or not, the system is created and now the Board needs to fix the problem.

Board Member Sanders stated that when someone hires a consultant, they give basic information and expect the consultant to create it so that it works as was expected. The way the Board feels now is that fundamental items have been left out that the consultant should have anticipated. Board Member Smith stated that he would have preferred CDM to provide information to the Board long before the funds were exhausted.

Ms. Hardison explained that a website that collects groundwater data has never been created before and CDM has done the best they could. Board Member Sanders stated that billing software has been developed thousands of time and while it may be customized, it is not a new development. Secretary/Treasurer Collins verified that this was intended to be a lump sum contract with the guarantee to receive the listed items. Several items will need to be added, including the ability to modify the e-mail addresses and querying account numbers.

The payment portal would involve incorporating PayPal onto the website to enable users to pay online. The Board recommended removing this item. President Young recommended including the PayPal e-mail address on the site to save the additional cost to incorporate this item.

Modifying the well ID number, which is a primary field, it would be very difficult. The well ID number is automatically generated when the well is registered. If the well is moved to a new location, the information needs to be copied into a new well and the original well would be deleted. The Board discussed the need to modify and decided that this was not a critical component and to remove it from the list.

The PM/TM/Board Meeting item is Ms. Hardison's time to interface with the Board and the staff. Board Member Sanders requested the amount be reduced since 78 hours of work has been removed. The miscellaneous maintenance item is to be used for items that occur and will not take a great deal of time to create.

The Board discussed authorizing the President and General Manager to take the Board's direction and create a not-to-exceed amount. Board Member Sanders recommended contacting Darren Mackiewicz the project manager to discuss the fundamental items that were not included. The Board also discussed the lack of functionality after business hours. CDM plans to move the site to an off-site server. Board Member Sanders expressed dissatisfaction with the system and a desire for CDM to create a system that meets the Board's expectations.

The Board requested a presentation be provided at the next meeting to run through the system and the initial scopes for Phases I and II. The Board discussed the field technician's role and changes that

have been made. Board Member Smith requested authorizing the staff and the President to spend a certain amount of money and receive specific items. President Young requested a system specialist to develop a list of items that may be needed and a total cost to accomplish all the items related to the items included. Board Member Sanders stated that this is the biggest expenditure the District has and CDM needs to provide the assistance to the District to create a comprehensive system.

The Board opted to move this to the January 10<sup>th</sup> meeting. Board Member Collins requested that Ms. Hardison bring Doug Varner and Mr. Mackiewicz to the next meeting to discuss this contract. The Board needs a very clear understanding of what is capable and what needs to be accomplished to arrive at the final product. Board Member Collins recommended the staff discuss the exact requirements with CDM.

The staff will send an e-mail and letter to all registered well owners to read their meters on January 1<sup>st</sup>.

11. Receive update on Groundwater Management Area 8 and appointment for Region C Water Planning Group

The District had two nominees for the Region C representative. Mr. Chapman summarized the actions taken at the Groundwater Management Area 8 (GMA 8) meeting. The GMA 8 group chose a driller and water operator to represent the group on Region C. Harold Latham on the Red River GCD will serve as the Region C representative with Board Member Smith serving as the alternate.

Proposals were received for the GMA 8 request and will be discussed at the GMA 8 meeting on January 11<sup>th</sup>. The Board will be updated in February.

12. Review and possible action on injection well monitoring including authorizing the President or take action on future injection well applications

Three months ago the Board discussed an injection well application with the attorney that needed consideration. The Board sent a letter to oppose the application and the company agreed to change the method of injection to be used. President Young recommended that he be authorized to act on future injection well applications to expedite the response time.

Board Member Daniel motioned to authorize the President to oppose any relevant injection well applications and update the Board of any action taken. The motion was seconded by Board Member Smith and passed unanimously.

13. Discuss and consider establishing non-compliance, fees, registration fees, and well driller log deposit fees.

In the District's Temporary Rules, fees are established at \$250 for an initial offense. Wells exist that have not been registered. To date the Board and staff have been using the honey approach to encourage registration. President Young recommended starting on January 1<sup>st</sup> by instating the \$250 non-compliance fine. The Board requested the staff develop a policy and procedure for initiating a fine, including phone calls and letters. Mr. Chapman recommended discussing this with the attorney to determine the District's rights and required procedures. Board Member Boyd stated that it is unfair to the well owners that have registered to allow the ones not following the rules to not be held responsible for their actions. The Board requested the staff to send letters to owners that are not following the rules informing them that beginning January 1<sup>st</sup> the fines will be enforced.

14. Consider and act upon renewal of agreement with Greater Texoma Utility Authority for 2012

This was previously approved, but has been slightly modified to include the costs per hour per employee and minor typographical adjustments. Board Member Collins recommended discussing a list of items the Board should be updated on monthly.

Board Member Boyd motioned to approve the contract, seconded by Board Member Smith and passed unanimously.

15. Consider and act upon vehicle parking agreement with Marilee SUD.

In order for Mr. Parkman to park the vehicle in the District, agreements need to be organized to assign responsibility. Marilee SUD is the closest location to Mr. Parkman's home and still be inside the District.

Boyd motion, Maurina second, unanimous

16. Review and approve draft District Management Plan

Daniel motioned to approve the redline draft of the Management Plan with minor grammatical and pagination corrections. The motion was seconded by Boyd and passed unanimously.

17. Receive report from General Manager

Mr. Chapman briefly outlined Mr. Parkman's beginning activities and several meetings held with local cities and school districts. He also reported that he has been assisting the Bolivar WSC with communicating with the Upper Trinity GCD due to export fees being charged for exporting water out of district. Board Member Collins reported that he would contact a member on the Upper Trinity GCD Board to discuss the situation.

Mr. Parkman reported that all energy fracking wells are turned over to property owners to fill stock ponds, which is an exempt use.

18. Open forum / discussion of new business for future meeting agendas.

Implementation of management plan and reports, CDM contract, committees.

President Young thanked Board Member Boyd for the use of the Mustang SUD facilities over the past months and wished everyone a happy holiday season.

19. Adjourn public meeting.

The Board unanimously motioned to adjourn at 12:16 PM.

#####

\_\_\_\_\_  
Recording Secretary

\_\_\_\_\_  
Secretary-Treasurer

**4 – INVOICES AND REIMBURSEMENTS**

**RESOLUTION NO. 2012-01-10-01**

**A RESOLUTION BY THE BOARD OF DIRECTORS OF THE NORTH TEXAS GROUNDWATER  
CONSERVATION DISTRICT AUTHORIZING PAYMENT OF ACCRUED LIABILITIES FOR THE  
MONTH OF DECEMBER 2011**

The following liabilities are hereby presented for payment:

**Insurance**

Aquasurance 313.00

**Legal Services**

Lloyd Gosselink Firm 2,900.10

**GRAND TOTAL:** \$ 3,213.10

NOW THEREFORE BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE NORTH TEXAS GROUNDWATER CONSERVATION DISTRICT THAT the Secretary-Treasurer is hereby authorized to make payments in the amounts listed above.

On motion of \_\_\_\_\_ and seconded by \_\_\_\_\_,  
the foregoing Resolution was passed and approved on this, the 10th day of January 2012 by the  
following vote:

AYE:

NAY:

At a meeting of the Board of Directors of the North Texas Groundwater Conservation District.

\_\_\_\_\_  
President

ATTEST:

\_\_\_\_\_  
Secretary/Treasurer



North Texas Groundwater Conservation District  
 P.O. Box 508  
 Gainsville, TX 76241

# INVOICE

North Texas Groundwater Conservation District	869
09/21/2011	
Harry A. Peyton Julie Collette	
1 of 1	

	313.00
Invoice#14910	
61BSBFO8088	

Thank You

Please detach and return with payment

Customer: North Texas Groundwater Conservation District

14910	10/27/2011	Renew policy	Policy #61BSBFO8088 10/27/2011-10/27/2012 The Hartford Fin Serv Grp Inc Bonds Director - Renew policy	313.00
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**RECEIVED**  
 NOV 09 2011  
 BY: NTGCT

313.00

Thank You

Aquasurance LLC  
 1618 W. Sam Houston Parkway, N  
 Houston, TX 77043

(713)243-2199


09/21/2011



816 Congress Avenue Suite 1900  
Austin, TX 78701-4071  
Telephone: (512) 322-5800  
Facsimile: (512) 472-0532  
Federal ID: 74-2308445  
www.lglawfirm.com

North Texas Groundwater Conservation District  
Attn Eddy Daniel  
P O Box 508  
Gainesville, TX 76241

November 29, 2011  
Invoice 54285

ID: 3013-0000 - BLS   
Re: General

For Services Rendered Through October 31, 2011

Previous Balance		2,959.30
Advanced Deposit Applied		-2,959.30

Balance Forward		0.00
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Current Fees	2,829.00	
Current Disbursements	106.02	
Advanced Deposit Applied	-34.92	

Total Current Charges		2,900.10
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<b>Total Due</b>	<b>2,900.10</b>
------------------	-----------------

**RECEIVED**  
DEC 20 2011  
BY: MTGED

**Lloyd Gosselink Rochelle & Townsend, P.C.**

North Texas Groundwater Conservation District  
 Re: General  
 I.D. 3013-0000 - BLS

November 29, 2011  
 Invoice 54285  
 Page 2

Fees			
Date	Atty	Description	Hours
10/05/11	EDZ	Assist B. Sledge with agenda and board packet.	0.30
10/10/11	BLS	Review of draft administrative services agreement; conference with E. Zoch regarding same; follow-up with C. Catterson and J. Chapman regarding same; review and revise resolution adopting budget; finalize and follow-up with C. Catterson regarding same	0.80
10/10/11	EDZ	Assist B. Sledge with review and revisions to scope of services contract; work on budget adoption resolution; case management.	2.00
10/13/11	BLS	Meeting with TWDB staff regarding groundwater availability modeling issues; follow-up regarding same (pro-rata); follow-up with E. Zoch regarding condemnation authority.	0.30
10/13/11	EDZ	Case management regarding board meeting packet and GMA 8 agenda; research regarding question from District and follow-up with B. Sledge regarding same.	0.40
10/17/11	EDZ	Assist B. Sledge with Cooke County injection application; case management.	0.30
10/20/11	BLS	Meet with K. Fancher regarding needed management plan revisions and research regarding same.	0.70
10/20/11	KOF	Meet with B. Sledge regarding NTGCD Management Plan.	0.70
10/24/11	KOF	Review Management Plan; research and prepare revisions.	2.30
10/25/11	JTH	Receive and return call from L. E. Jones representative regarding District protest of UIC application; review file.	0.30
10/25/11	EDZ	Case management regarding GMA 8 agenda; discussion with B. Sledge regarding RFP.	0.20
10/26/11	EDZ	Work related to finalizing GAM RFP mail-out to consultants (pro-rata).	0.70
10/27/11	EDZ	Case management regarding revisions to management plan.	0.20
10/27/11	KOF	Continue drafting management plan edits; follow up with B. Sledge.	0.50
10/28/11	BLS	Conference with T. Embrey regarding request from J. Chapman; office meeting with T. Ramage and assignment to same on preparation of materials for Board members to respond to public inquiries	0.50
10/28/11	CDR	Office conference with B. Sledge regarding project to prepare talking points for board members regarding designation of North Central Texas PGMA and creation of NTGCD; gather information and begin preparing same.	0.70
10/28/11	EDZ	Assist C. Ramage with PGMA research and TCEQ Order related to same.	0.60
10/31/11	JTH	Review and respond to correspondence from L. E. Jones representative regarding UIC permit application; follow up with B.	0.50

RECEIVED

DEC 20 2011

BY: \_\_\_\_\_

**Lloyd Gosselink Rochelle & Townsend, P.C.**

North Texas Groundwater Conservation District  
 Re: General  
 I.D. 3013-0000 - BLS

November 29, 2011  
 Invoice 54285  
 Page 3

Date	Atty	Description	Hours
		Sledge regarding same.	
10/31/11	CDR	Research regarding designation of North-Central Texas PGMA and creation of NTGCD; memo to client providing overview of same; edit and send to B. Sledge for review.	2.50
10/31/11	EDZ	Case management regarding L E Jones injection application and Railroad Commission correspondence related to same; case management regarding PGMA research.	0.30
10/31/11	PAS	Paralegal assistant time.	0.10
<b>Totals</b>			<b>14.90</b>

<b>Fee Recap</b>				
		Hours	Rate/Hour	Amount
Brian L Sledge	Principal	2.30	295.00	678.50
Jason T Hill	Associate	0.80	245.00	196.00
Kristen O Fancher	Associate	3.50	215.00	752.50
Cristina D Ramage	Associate	3.20	195.00	624.00
Erin D Zoch	Paralegal	5.00	115.00	575.00
Paralegal Assistant	Paralegal Asst.	0.10	30.00	3.00
<b>Totals</b>		<b>14.90</b>		<b>2,829.00</b>

<b>Disbursements</b>		
Date	Description	Amount
	Long Distance Telephone	3.24
10/20/11	Express Mail; September 2011	13.53
10/31/11	Consulting Services; Professional services 10/16/11-10/31/11; Terra Dynamics, Inc.	89.25
<b>Total Disbursements</b>		<b>106.02</b>

**Total Fees and Disbursements**      **2,935.02**  
 Advanced Deposit Applied      -34.92  
**Total Current Charges**      **2,900.10**

**RECEIVED**  
 DEC 20 2011  
 BY: \_\_\_\_\_



512-795-8183 VOICE  
512-795-8602 FAX

Remit to: PO Box 786  
Liberty Hill, TX 78642-0786  
TAX ID: 74-2626466  
Contact: Dennis Bell dbell@terradyn.com

# Invoice

Page 1 of 2  
Invoice Number: 11368  
Invoice: October 31, 2011  
Due Date: November 30, 2011

To: Lloyd Gosselink Rochelle & Townsend, PC  
816 Congress  
Suite 1900  
Austin, TX 78701  
Attention: Jason Hill

**TOTAL INVOICE \$ 89.25**

Project: 11142 Technical Review North Texas GCD  
Manager: Philip R. Grant

Professional Services for the Period: 10/16/2011 to 10/31/2011 Email engagement 08242011

Phase: 00001 Technical Review North Texas GCD

Injection Well Services Technical Review North Texas GCD

	<u>Date</u>	<u>Hours/Days</u>	<u>Bill Rate</u>	<u>Charge</u>
Philip R. Grant	10/31/11	0.50	\$175.00	\$87.50
			Subtotal:	\$87.50
		Misc. Handling Charge	2%	\$1.75
<b>Total Injection Well Services</b>				<b>\$89.25</b>

Phase 00001 Total: \$89.25

**RECEIVED**  
DEC 20 2011

Page 1 of 2  
BY:



OLS-1459



Project: 11142

Invoice: 11368

October 31, 2011

Page 2 of 2

**Total Project Amount (This Invoice)**

**\$89.25**

**Project Billing Summary**

<i>Phase Number</i>	<i>Phase Description</i>	<i>Phase Status</i>	<i>Current Invoice</i>	<i>Project Cost To Date</i>	<i>Base Budget</i>	<i>Budget Remaining</i>	<i>% Budget Remaining</i>
00001	Technical Review North Texas GCD	In Progress	89.25	267.75	10,000.00	9,732.25	97.32%
		<b>TOTAL</b>	<b>89.25</b>	<b>267.75</b>	<b>10,000.00</b>	<b>9,732.25</b>	<b>97.32%</b>

**Aged Receivables:**

<u>Current</u>	<u>31-60 Days</u>	<u>61-90 Days</u>	<u>91-120 Days</u>	<u>&gt; 120 Days</u>
\$89.25	\$0.00	\$178.50	\$0.00	\$0.00

*All invoices are due upon receipt. A late charge of 1.5% per month will be added to any unpaid balance after 30 days*  
ALL APPLICABLE STATE AND LOCAL SALES OR USE TAX IS INCLUDED IN THE AMOUNT SHOWN ON THIS INVOICE AND HAS BEEN PAID TO A THIRD PARTY OR DIRECTLY TO THE TAXING AUTHORITY AS REQUIRED BY LAW

**RECEIVED**  
DEC 20 2011  
BY: \_\_\_\_\_

**5 – CDM CONTRACT**



## **AGENDA COMMUNICATION**

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**DATE:** JANUARY 4, 2012

**SUBJECT:** AGENDA ITEM NO. 5

### **REVIEW AND POSSIBLE ACTION ON WEB-BASED APPLICATION WELL REGISTRATION FOR THE DISTRICT AND CONTRACT WITH CDM**

#### **ISSUE**

There have been a number of problems attempting to implement the web-based well registration system for the District. This system is being developed by CDM.

#### **BACKGROUND**

The Board has been made aware of numerous problems associated with the implementation of this web-based system over the past several months. The consultant has been contacted on previous occasions and weekly telephone calls were implemented to attempt to correct some of the problems. The consultant was asked to be present at the December Board meeting. At that meeting, the Board discussed in detail the inadequacies in the system and asked for someone with the ability to make decision to be present at the January meeting.

#### **OPTIONS/ALTERNATIVES**

The Board can determine if they desire to:

1. Amend the contract and provide additional funds requested by the consultant to hopefully complete the contract; or
2. Terminate the contract and begin again with another consultant.

#### **CONSIDERATIONS**

The original contract price was \$57,700 and Phase II increased the contract amount by \$78,500 for a total of \$136,200.

#### **STAFF RECOMMENDATIONS**

The staff will proceed as instructed by the Board.


#### **ATTACHMENTS**

1. A letter from the staff to CDM
2. Response to the first letter from CDM

#### **PREPARED AND SUBMITTED BY:**

Jerry W. Chapman  
General Manager

# MEMO

TO: Doug Varner, CDM  
FROM: Jerry W Chapman, General Manager   
DATE: December 21, 2011  
RE: North Texas GCD Well Registration Website

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Below is a list of items that the District's web-based well registration system needs in order to be considered a fully-functioning system. These components include corrections to existing elements, as well as new components.

1. The administrators need to be able to locate all account numbers in the system. This is a necessary component as registered users should not have to be walked through finding the number. The staff should be able to handle this request as needed.
2. Administrators need to be able to locate account information to determine account type (owner, operator, etc.) and modify the account type and e-mail addresses for registered users. E-mail addresses change constantly and this needs to be a component the District staff can modify as needed without contacting CDM.
3. The field technician needs to have more access to the system. He needs to be able to modify and register wells as necessary. The only function the field technician does not need access to is the ability to approve or deny an application.
4. The administrators of the site need to have additional searching capabilities and the ability to search for anything in the system. A feature is available to "Search For \_\_\_\_\_", but does not work. The tool does not actually search the database for information. The staff needs to be able to search by address, county, city, account #, all registered accounts, etc.

5. The usage reporting feature also needs to be modified to clarify the format being requested. The District is requesting that meter readings be provided in thousands of gallons, so this needs to be clarified with instructions on converting to thousands of gallons.
6. Well owners need to be able to modify their well registration data. The modified data should be sent to the administrators for review and approval with the modified data flagged.
7. New fields need to be added to the registration form to include additional methods of identifying the wells. Currently, a well location field is available. Well Nickname, TCEQ ID Number and TWDB ID Number fields need to be added.
8. The District needs to be able to create invoice style reports and run searches on the water usage information that has been submitted. A method reporting payments received will be necessary and the ability to query the payments received and the payments owed.

Thank you for your assistance with this matter.

cc: Ronny Young, North Texas GCD President

**6 – REQUEST FOR METER VARIANCE**



## **AGENDA COMMUNICATION**

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**DATE:** JANUARY 5, 2012

**SUBJECT:** AGENDA ITEM NO. 6

### **REVIEW AND POSSIBLE ACTION ON REQUEST FOR METER VARIANCE**

#### **ISSUE**

The Temporary Rules require all non-exempt wells to be metered and the meter readings reported to the District.

#### **BACKGROUND**

During the preparation of the adoption of the Temporary Rules by the District, several turf growers in the Denton area attended meetings and the public hearing for the rules and expressed concern about impeller style meters that were being discussed for other wells. Several turf growers have suggested that a Mag style meter would be more economical. Mr. Doug O'Connor of Trinity Turf Nursery, Inc. has requested the Board consider using alternative metering devices.

#### **OPTIONS/ALTERNATIVES**

The Board can consider using only impeller style meters or the Board can accept Mag meters as acceptable metering devices, as requested by the turf farmers.

#### **CONSIDERATIONS**

The Mag meters are used in industry and other applications with a high level of accuracy. Mr. O'Connor has discussed this matter with the District's past president Eddy Daniel and the current president Ronny Young.

#### **STAFF RECOMMENDATIONS**

Mr. Wayne Parkman, Field Technician for the District has experience with Mag meters and has found them being used for energy wells and has confidence in their functionality. The staff recommends the Board consider allowing Mag meters in lieu of impeller style meters.

#### **ATTACHMENTS**

1. Letter from Doug O'Connor requesting variance
2. Specifications for a Seametrics AG2000 Irrigation Magmeter

#### **PREPARED AND SUBMITTED BY:**

Jerry W. Chapman  
General Manager

## North Texas GCD

---

**From:** Doug O'connor <tturf@speednet.com>  
**Sent:** Wednesday, December 28, 2011 2:26 PM  
**To:** +e.daniel@northtexasgcd.org  
**Cc:** Carmen Catterson  
**Subject:** Request of variance on Rule 8.1b (recommended water meter)  
**Attachments:** Seametrics.pdf

Mr. Eddy Daniel

North Texas Groundwater Conservation District.  
5100 Airport Drive  
Denison, TX 75020

I would like to apply for a variance on Rule 8.1b concerning recommended water meters. Due to the excessive amount of sand our shallow irrigation wells produce it would be very costly to maintain and keep accurate a impeller style meter.

The meters we would like to use are a Seametrics AG 2000 series Mag Meter. I believe these meters will meet your requirements.

Although initial cost of these meters is higher than a standard impeller meter, the longevity of these meters and the reduced piping modifications will offset the additional cost.

We are in the process of registering our wells (will have done before 1st of the year). During the winter months we only use one well, which we are in the process of installing a temporary impeller meter to meet current requirements. After we receive approval of Mag Meters, they will be installed on all locations before we resume irrigation.

I have attached specification on Seametrics AG 2000 meters.

[www.seametrics.com](http://www.seametrics.com)

If you need any additional information please contact me.

Thanks

Douglas O'Connor  
Trinity Turf Nursery, Inc.  
10815 Foutch Rd  
Pilot Point, TX 76258

Office 940.686.2000  
Fax 940.686.5523  
Mobile 214.676.6706

[www.tturf@dtnspeed.net](http://www.tturf@dtnspeed.net)

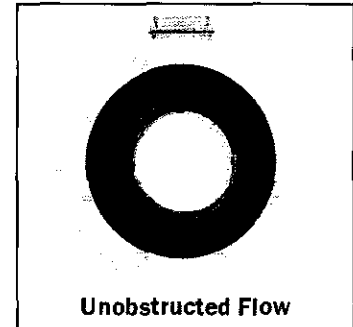
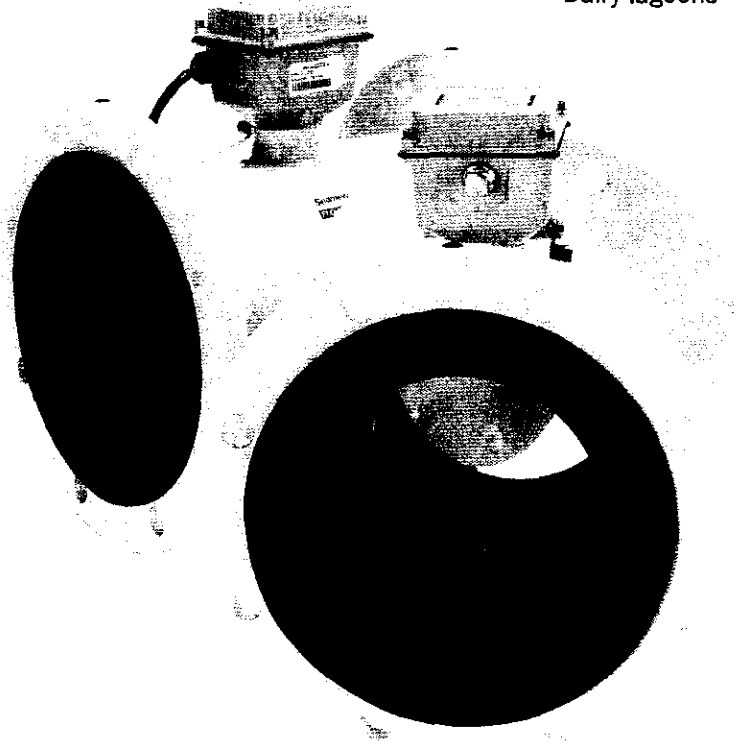


### APPLICATIONS

- Irrigation
- Chemigation
- Agricultural automation
- Well usage monitoring
- Dairy lagoons

### FEATURES

- Simple as a mechanical meter
- No moving parts
- Minimal straight pipe required
- Battery power standard; External power optional
- Solar compatible
- Built-in rate & total indicator
- Built-in pulse output for data-logging or telemetry
- Tamper-evident seal



### GENERAL INFORMATION

The AG2000 is a spool-type electromagnetic flowmeter for use in irrigation applications in 4" to 10" pipe. With no moving parts, these meters have unobstructed flow and are resistant to wear from debris found in ground or surface water. There are no bearings or propeller to wear out. Minimal straight pipe requirements allow AG2000 meters to be used in piping configurations where there is little space between the meter and an elbow.

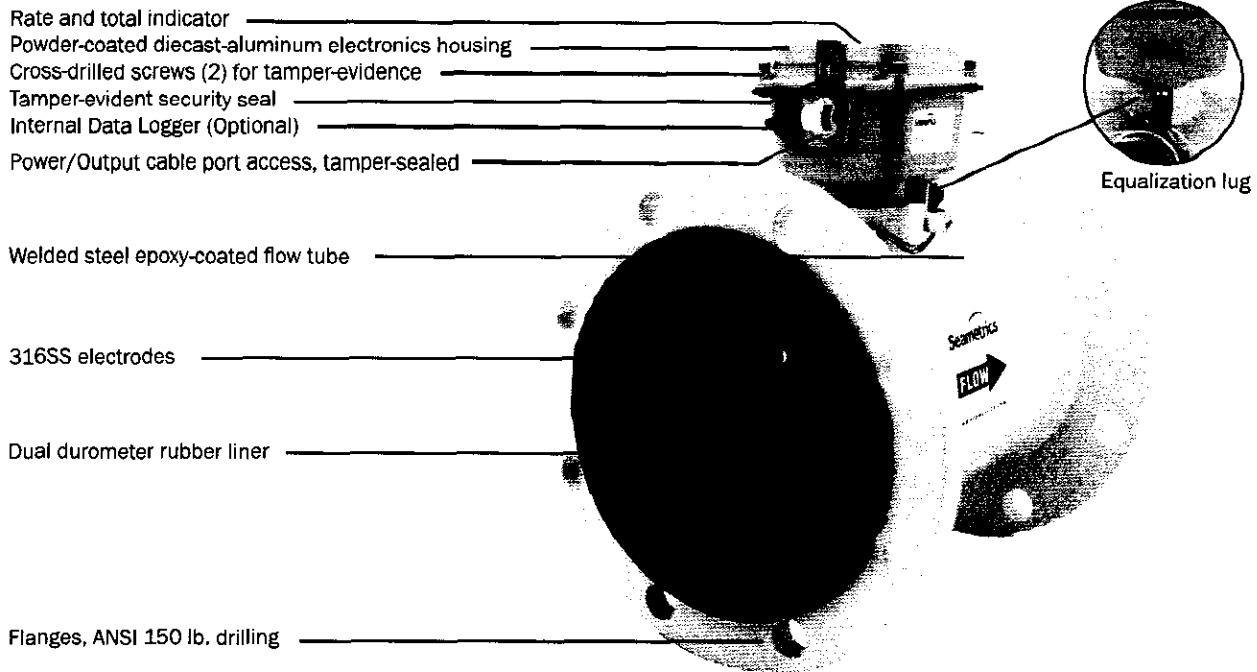
In chemigation applications, the meter should be installed upstream of the chemical injection point or enough downstream to allow thorough mixing of fluids ahead of the meter (see *Tech Bulletin on Seametrics website Downloads page*).

The standard AG2000 is battery powered. Where an external power source is available, the AG2000 can be optionally converted to 7-26 Vdc, with the batteries then serving to maintain continuous operation in case of power failure. This configuration will prolong battery life indefinitely.

The meter comes with built-in pulse output (requires optional output cabling) for data logging or telemetry. Several pulse rates are available. An internal data logger is also available for secure flow logging (-127 option). A Seametrics FT420W indicator can be added if remote rate/total reading is desired, or an A055W if a (4-20 mA) analog signal is required.

The AG2000 has a seal wire to protect against unauthorized access. The seal can be broken to change units of measure, replace the battery pack, or to field-install a power/output cable. The optional cable can be factory- or field-installed for applications where external power is available and/or pulse output is needed. The accessory weather guard is recommended in outdoor applications.

## FEATURES



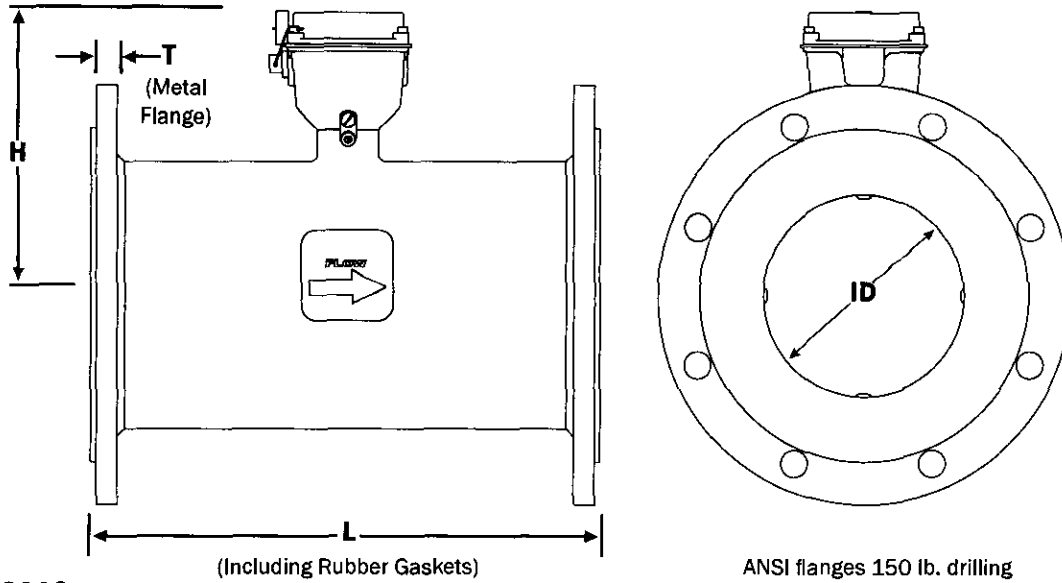
## SPECIFICATIONS\*

<b>Pipe Sizes</b>	4", 6", 8", 10"		
<b>Fittings</b>	Flanges, ANSI 150 lb. drilling		
<b>Pressure</b>	150 psi (10.3 bar) working pressure		
<b>Temperature</b>	<b>Operating</b>	10° to 130° F (-12° to 54° C)	
	<b>Non-Operating</b>	-40° to 158° F (-40° to 70° C)	
<b>Accuracy</b>	+/-1% of reading from 10% to 100% of reading		
	+/-2% of reading from cutoff to 10% of reading		
<b>Materials</b>	<b>Body</b>	Welded steel, epoxy-coated	
	<b>Liner</b>	Dual durometer rubber	
	<b>Electronics Housing</b>	Diecast aluminum, powder-coated	
	<b>Electrodes</b>	316 stainless steel	
<b>Display</b>	<b>Rate</b>	<b>Total</b>	
	<b>Digits</b>	5	8
	<b>Units</b>	Gallon/Minute, Liter/Minute, Cubic Feet/Minute Feet/Hour, Gallon/Second, Liter/Second Cubic Feet/Second, Miner's In**, Cubic Meter/Minute	Gallon, Gallon x 1000, Liter, Liter x 1000, Mega Liter Cubic Meter, Cubic Meter x 1000, Acre Feet, Cubic Feet, Cubic Feet x 1000, Million Gallon, Miner's Inch Day, Acre Inch
<b>Security</b>	Cross-drilled screws and tamper-evident seal		
<b>Power</b>	1 battery pack that contains 2 Lithium 3.6V "D" batteries, replaceable. Estimated life is 3-5 years depending on usage.		
	With external power option (uses 7-32 Vdc, 30 mA), Lithium batteries serve as backup in power failure (10 year life)		
<b>Pulse Output (with optional cable)</b>	<b>Signal</b>	Current sinking pulse, opto-isolated, 32 Vdc, 10 mA max	
	<b>Pulse Rates</b>	High Frequency (default); 10 units/pulse; 100 units/pulse; 1000 units/pulse (for details, refer to AG2000 High Frequency Output Technical Bulletin on our website)	
<b>Conductivity</b>	>20 microSiemens/cm		
<b>Empty Pipe Detection</b>	Hardware/software, conductivity-based		
<b>Environmental</b>	NEMA 4X standard		

\*Specifications subject to change. Please consult our website for the most current data ([www.seametrics.com](http://www.seametrics.com)).

\*\*1 Miner's Inch = 1.2 CFM

## DIMENSIONS

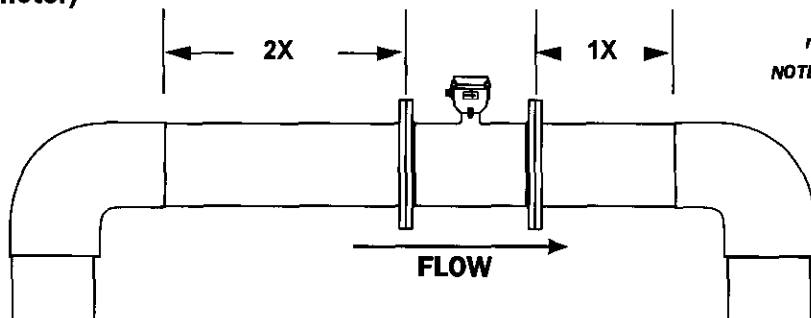


## AG2000

Meter Size	L		H		T		ID		Shipping Weight	
	inch	mm	inch	mm	inch	mm	inch	mm	pounds	Kg
4"	10.24	260	7.0	178	.62	20.9	3.12	79.25	32	14.5
6"	12.27	312	8.1	206	.69	23.3	5.05	128.27	47	21.3
8"	14.24	362	9.1	231	.69	23.3	6.44	163.58	69	32.2
10"	18.18	462	10.1	257	.69	23.3	8.61	218.69	125	4.3
Flanges	Standard ANSI 150 lb. drilling								Cable 1 lb.	

## STRAIGHT PIPE RECOMMENDATIONS

(X = pipe diameter)

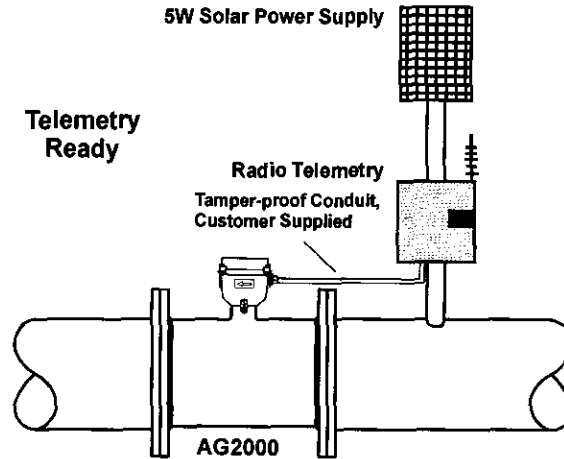


Minimal straight pipe required between elbows.  
NOTE: Local regulations may vary.

## FLOW RANGE

	4"		6"		8"		10"	
	Gal/Min	Liter/Sec	Gal/Min	Liter/Sec	Gal/Min	Liter/Sec	Gal/Min	Liter/Sec
Minimum	12	.75	32	2	60	3.8	95	6
Maximum	500	31.5	1,200	75.7	2,200	138.8	3,500	220

## OUTPUT CAPABILITIES



## HOW TO ORDER

MODEL	SIZE	OPTIONS	PULSE RATE (With Option -11)	UNITS		TOTAL	ORDER
				RATE	ORDER		
AG2000	4" = -400	Factory-Installed Power/ Output Cable, 6m (20 ft) = -11/6	10 Units*/Pulse = -PxX	Gal/Min	= GPM	Gal	= G
	6" = -600		100 Units*/Pulse = -PxH	Liter/Min	= LPM	Gal x 1000	= GT
	8" = -800	Factory-Installed Power/ Output Cable, 15m (50 ft) = -11/15	1000 Units*/Pulse = -PxK	Cu Ft/Min	= CFM	Liter	= L
	10" = -1000		High Frequency = <b>Default</b>	Cu Meter/Hr	= CMH	Liter x 1000	= LT
		Data Logger (internal) = -127		Gal/Sec	= GPS	Mega Liters	= ML
				Liters/Sec	= LPS	Cubic Meters	= CM
				Cu Ft/Sec	= CFS	Cu Met x 1000	= CMT
				Miner's In**	= MI	Acre Feet	= AF
				Cu Met/Min	= CMM	Cubic Feet	= CF
						Cu Feet x 1000	= CFT
						Million Gal	= MG
						Miner's Inch Day	= MID
						Acre Inch	= AI

(\*Units = Gal or Liter depending on Rate/Total unit selection) Consult factory for additional units  
 \*\*1 miner's inch = 1.2 CFM  
 Any rate selection can be combined with any total selection

## ACCESSORIES

Remote 4-20 mA (analog) signal = <b>AO55W</b>	Post-Factory Power/Output Cable, 6m (20 ft) = <b>DC30</b>	Grounding Rings (not needed for most applications):
Remote Rate and Total Indicator = <b>FT420W</b>	Post-Factory Power/Output Cable, 15m (50 ft) = <b>DC35</b>	4" = <b>31090</b>
Data Logger (remote mount) = <b>DL76W</b>	Dual Power Supply, 115 Vac, 12/24 Vdc = <b>PC42</b>	6" = <b>31091</b>
Weather Guard = <b>31388</b>	External Power Supply = <b>Consult Factory</b>	8" = <b>31092</b>
	Solar Panel Kit, 5 Watt = <b>RSP5</b>	10" = <b>31093</b>

## SUPPLIER CONTACT INFORMATION

**7 – 2012 MEETING SCHEDULE**



## **AGENDA COMMUNICATION**

---

**DATE:** JANUARY 5, 2012

**SUBJECT:** AGENDA ITEM NO. 7

### **REVIEW AND APPROVAL OF MEETING SCHEDULE FOR 2012**

#### **ISSUE**

The Board of Directors needs to determine the meeting schedule and locations for 2012. A preliminary schedule was developed for the second Tuesday of each month, but Mr. Brian Sledge, legal counsel for the District responded that he would not be able to attend any meetings or be available for conference calls with the Board during meetings as he is required to attend a meeting for another groundwater conservation district at that time.

#### **BACKGROUND**

The Board previously met on the third Tuesday of each month, but several members had other obligations at that time. The Board discussed moving the meetings to the second Tuesday of each month to allow Board members to attend more meetings.

#### **OPTIONS/ALTERNATIVES**

Several possible dates have been provided as alternatives. However, there has been no indication of an alternative date that is satisfactory to all Board members.

#### **CONSIDERATIONS**

None

#### **STAFF RECOMMENDATIONS**

The staff will proceed to schedule the meeting dates as instructed.

#### **ATTACHMENTS**

1. Proposed 2012 meeting schedule

#### **PREPARED AND SUBMITTED BY:**

Jerry W. Chapman  
General Manager

North Texas GCD

2012 Board Meeting Schedule

January 10, 2012 – Argyle WSC

February 14, 2012 – Bolivar WSC

March 13, 2012 – Denton County Courthouse

April 10, 2012 – Denton County Courthouse

May 8, 2012 – City of Anna

June 12, 2012 – Collin County Courthouse

July 10, 2012 – Collin County Courthouse

August 14, 2012 – City of Anna

September 11, 2012 – Cooke County Courthouse

October 9, 2012 – Cooke County Courthouse

November 13, 2012 – Gainesville Civic Center

December 11, 2012 – Gainesville Civic Center

**8 – COMMITTEES**

## Committee Roster

- Rules and Bylaws Committee
  - o Directors Phillip Sanders, Ronny P. Young, and Tod Maurina
    - Ronny P. Young as Chair
- Budget and finance Committee
  - o Directors Tod Maurina, Phillip Sanders, Ron Sellman
    - Phillip Sanders as Chair
- Policy and Personnel Committee
  - o Directors Ron Sellman, Phillip Sanders, Chris Boyd
    - Ron Sellman as Chair
- Building and facilities Committee
  - o Directors Chris Boyd and Ronny P. Young
    - Chris Boyd as Chair
- Conservation and Public Awareness Committee
  - o Directors Thomas L. Smith, Kenneth "Kenny" Klement, Tod Maurina
    - Thomas L. Smith as Chair
- Groundwater Monitoring and Database Committee
  - o Directors Dan Collins, Kenny Klement, Ronny P. Young
    - Dan Collins as Chair

**10(A) – NON-COMPLIANCE POLICY**



## **AGENDA COMMUNICATION**

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**DATE:** JANUARY 5, 2012

**SUBJECT:** AGENDA ITEM NO. 10 (A)

### **REVIEW AND POSSIBLE ACTION ON NON-COMPLIANCE POLICY AND ESTABLISHING REGISTRATION AND WELL DRILLER LOG DEPOSIT FEES**

#### **ISSUE**

The Board of Directors discussed what policy should be adopted in order to pursue well owners that refuse to cooperate and comply with the Temporary Rules adopted by the District.

#### **BACKGROUND**

While the Temporary Rules have only been in effect for a short-time, it has already been determined that there will be cases where well owners of non-exempt wells may decide to refuse to cooperate with the District in compliance with the Temporary Rules. At the December meeting, the Board directed the staff to develop a proposed policy for addressing these circumstances.

#### **OPTIONS/ALTERNATIVES**

1. The Board could take no action and continue operating under current circumstances with no policy toward non-compliant well owners, which would obviously not be in the best interest of the District or those well owners who have complied with guidelines. This is not considered a viable alternative.
2. The Board could consider adopting a policy directing the staff on the method of addressing well owners who refuse or are reluctant to comply with District rules and regulations.

#### **CONSIDERATIONS**

The General Manager, under the direction of the Board has developed a draft policy to address non-compliant well owners. This policy was discussed with the Board President, as well as the General Counsel to ensure that it was balanced and legal. Step 5 was suggested by Mr. Sledge based on his experience with other groundwater conservation districts. He has suggested that after a conversation with him, most non-compliant well owners rethink their position after realizing they will incur legal costs that would exceed any fees that might be charged by the District for registration and water use.

#### **STAFF RECOMMENDATIONS**

The staff recommends the Board adopt the six-step policy outlined in the attachment, along with a resolution to be included in the District's permanent records.

#### **ATTACHMENTS**

1. Policy for non-compliant well owners
2. Resolution approving a non-compliance resolution.

#### **PREPARED AND SUBMITTED BY:**

Jerry W. Chapman  
General Manager

RESOLUTION NO. 2012-01-10-2

A RESOLUTION BY THE BOARD OF DIRECTORS OF THE NORTH TEXAS GROUNDWATER CONSERVATION DISTRICT RELATING TO A POLICY RELATING TO VIOLATIONS OF RULES

WHEREAS, the North Texas Groundwater Conservation District ("District") has determined a need to establish formal procedures addressing violations of the Temporary Rules; and

WHEREAS, the Board has determined in coordination with legal counsel the desired methods to address violations of the Temporary Rules; and

WHEREAS, this Policy is attached to this Resolution as Exhibit "A";

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF DIRECTORS OF THE NORTH TEXAS GROUNDWATER CONSERVATION DISTRICT that the Travel, Training, and Expense Reimbursement Policy attached to this Resolution as Exhibit "A" is approved and effective as of January 10, 2012.

Upon motion by \_\_\_\_\_, seconded by \_\_\_\_\_, the foregoing Resolution was passed and approved on this 10<sup>th</sup> day of January, 2012 by the following vote:

AYE:

NAY:

ABSTAIN:

At a meeting of the Board of Directors of the North Texas Groundwater Conservation District.

\_\_\_\_\_  
President

ATTEST:

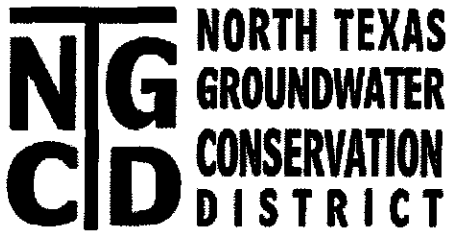
\_\_\_\_\_  
Secretary-Treasurer

Exhibit "A"

**North Texas Groundwater Conservation District  
Policy Relating to Violations of Rules**

1. Upon identification of a violation of the North Texas Groundwater Conservation District ("District") Rules by staff, the District shall immediately prepare a Notice of Violation citing the specific Rule that was violated by the well owner. The Notice of Violation shall be sent along with a letter of explanation to the well owner.
2. An attempt shall be made by the staff of the District to negotiate a Settlement of Violation. Such negotiations may include waiving penalties, if it is the opinion of the staff that the well owner was unaware of the potential violation or as a result of other factors did not have sufficient advance notice to correct the violation.
3. If no success is achieved by verbal negotiations with the well owner within two weeks, a First Letter shall be prepared by the staff and sent by certified mail to the well owner advising the violation is still outstanding and needs to be corrected. The letter will be firm but conciliatory, seeking cooperation from the well owner.
4. If no success is achieved from the First Letter within two weeks, a Second Letter shall be prepared and sent via Certified Mail to the well owner advising the violation remains unresolved and unless action is taken by the well owner, further legal action will be taken by the District to achieve compliance with the District's Rules.
5. If no results are achieved within two weeks of the Second Letter, the General Manager will instruct the District's attorney to contact the well owner by telephone to advise them of the seriousness of the violation and inform them that the District intends to file suit and the penalties, fines and costs of legal services will be the well owner's responsibility.
6. If no results are achieved from the attorney's call to the well owner within two weeks, the staff shall present the violation to the Board of Directors requesting authorization to have the attorney file suit in the appropriate court to seek compliance of the District's Rules.

**10(B) – FEES**



## **AGENDA COMMUNICATION**

---

**DATE:** JANUARY 5, 2012

**SUBJECT:** AGENDA ITEM NO. 10 (B)

### **REVIEW AND POSSIBLE ACTION ON NON-COMPLIANCE POLICY AND ESTABLISHING REGISTRATION AND WELL DRILLER LOG DEPOSIT FEES**

#### **ISSUE**

The Board of Directors has long recognized the need to establish fees for registration and well driller log deposits. This matter has been discussed several times in the past.

#### **BACKGROUND**

When the Board of Directors developed and adopted its Temporary Rules, it included a provision for future action to establish well driller log deposit fees by resolution. No mention was made in the Temporary Rules for registration fees.

#### **OPTIONS/ALTERNATIVES**

1. The Board could consider not adopting any fees for registration or well driller logs.
2. The Board could establish fees for well registration and no fees for well driller log deposits.
3. The Board could establish fees for both well registration and well driller log deposits.

#### **CONSIDERATIONS**

Unless the Board adopts a policy with regard to a fee for the registration of wells and a well driller log deposit fee, it will be difficult for the staff to implement the directives of the Board and to implement the Temporary Rules, which were adopted by the District. The staff has reviewed well registration fees and well driller log deposit fees of other districts and is prepared to recommend the District adopt a fee for \$175 for well registration and a \$100 well driller log deposit fee.

The well registration fee can be justified based on the time and expense necessary to register and verify the well. The well driller log deposit should be sufficient to gain the attention of well drillers and make sure they submit their logs after the completion of the well. At the present time, this is a concern of the staff because well drillers are very tardy in submitting the logs. The Board may wish to consider making the well driller log deposit fee larger in order to ensure the well driller will submit the log as soon as possible in order to receive his deposit.

Since the Temporary Rules address establishing a well driller log deposit fee by resolution, it should not be a problem with adopting those fees immediately. The absence of any mention of registration fees may require some additional attention and may not be able to be implemented as quickly. The General Manager has contacted legal counsel to determine what additional steps or modifications to the Temporary Rules may be necessary in order to adopt a registration fee.

**STAFF RECOMMENDATIONS**

The staff recommends the Board adopt a fee schedule of \$175 for well registration and at least \$100 well driller deposit fee at the earliest possible time, depending on any additional legal requirements.

**ATTACHMENTS**

1. Fee schedule for surrounding districts

**PREPARED AND SUBMITTED BY:**

Jerry W. Chapman  
General Manager

**Fees Established by Area Groundwater Conservation Districts**

<b>District</b>	<b>Registration Fee</b>	<b>Well Driller Log Deposit Fee</b>
Prairielands GCD	\$250	\$200
Red River GCD	\$100	To Be Established
Upper Trinity GCD	\$175	\$100

**11 – MANAGEMENT PLAN UPDATE**

## Jerry Chapman

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**From:** Stephen Allen <Stephen.Allen@twdb.state.tx.us>  
**Sent:** Thursday, January 05, 2012 10:56 AM  
**To:** jerryc@gtua.org  
**Subject:** Update on North Texas review

Hi Jerry-

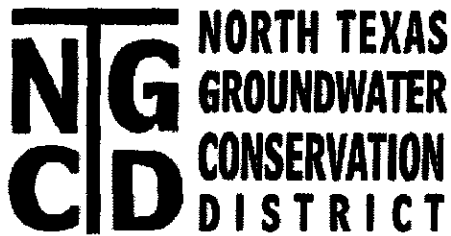
We pre-review the plans using 3 reviewers. Dave Thorkildsen has completed his review and has given it high grades. No major issues at all. Just a series of suggestions that can be taken care of easily by you. The other reviewer (Sarah) has been sick but is well now. I will be working on the review today and, if necessary tomorrow. Sarah can probably get to it early next week. One thing that will probably happen- I will reissue the historical water use data for the years 2006, 2007, and 2008 because the planning dept gave me "pumping values" instead of "water use values" for those years and that's not statutorily acceptable. They are assembling that data for me now. But really, that would just be a quick revision at your end.

I'll keep you posted.

Thanks.  
Stephen Allen

Stephen Allen, P.G., Geoscientist  
Groundwater Technical Assistance Section  
Groundwater Resources Division  
Texas Water Development Board  
P. O. Box 13231  
Austin, TX 78711-3231  
tel.: 512-463-7317  
fax: 512-936-0889  
[stephen.allen@twdb.state.tx.us](mailto:stephen.allen@twdb.state.tx.us)

**13 – TEMPORARY RULES IMPLEMENTATION**



## **AGENDA COMMUNICATION**

---

**DATE:** JANUARY 5, 2012

**SUBJECT:** AGENDA ITEM NO. 13

### **DISCUSS IMPLEMENTATION OF TEMPORARY RULES AND ANY LOCAL LEGAL ASSISTANCE REQUIRED**

#### **ISSUE**

The District needs to discuss how it will enforce the Temporary Rules at a local level.

#### **BACKGROUND**

At the December 2011 Board meeting, several Board members discussed how the District would enforce the Temporary Rules if it encountered persons unwilling to comply and legal assistance was required at a local level.

#### **OPTIONS/ALTERNATIVES**

1. Utilize existing legal representation by Mr. Brian Sledge, Lloyd Gosselink Firm.
2. Employ local attorney for those court actions necessary to enforce regulations

#### **CONSIDERATIONS**

None

#### **STAFF RECOMMENDATIONS**

None

#### **ATTACHMENTS**

None

#### **PREPARED AND SUBMITTED BY:**

Jerry W. Chapman  
General Manager