

September 17, 2010

To: Interested Parties regarding the North Texas Groundwater Conservation District's Request for Proposals (RFP) to Design, Develop, Implement, and Maintain a Geodatabase and Web-based Application

Subject: Questions and responses received regarding RFP

The following questions were submitted to the North Texas Groundwater Conservation District (North Texas GCD) regarding the RFP to design, develop, implement and maintain a geodatabase and web-based application. In response, the following responses have been developed. Any interested party planning to submit a proposal is reminded that the deadline for delivery of proposals is September 28, 2010; at 1:00 pm. Proposals shall be submitted via mail to:

North Texas Groundwater Conservation District  
114 McKinney Street  
Farmersville, TX 75442

Questions and North Texas GCD responses

1. Can we use an 11 x 17" sheet of paper (folded), as one of the 5 pages? *If the interested party feels that in order to better illustrate a particular aspect of the proposal graphically, an 11" x 17" sheet of paper will be more effective, then the use of one 11" x 17" sheet of paper will be allowed.*
2. Does the cover letter count as one of the 5 sheets? *The cover letter does not count as one of the five sheets, however any information included in the cover letter will not be considered in the proposal scoring process.*
3. Is the District looking for a Lump Sum or a Time and Material cost? *The North Texas GCD recognizes that this was not specifically defined in the RFP. However, to best facilitate the review of proposals submitted to the district, it is requested that both a lump sum budget and time and materials budget be included as part of the proposal.*
4. Does the North Texas GCD currently have ESRI software (desktop ArcGIS)? *No, the North District GCD does not have this or any other software.*
5. If not, does the District plan on purchasing / using ESRI desktop software? *As stated in the RFP, the interested party is expected to make recommendations regarding the selection of software to be utilized, From the RFP - "Interested parties shall include a detailed description and cost estimate of all recommended software and hardware necessary to launch and maintain the North Texas GCD Geodatabase along with options for hosting the service."*
6. The RFP mentions "Direct Downloading of water well information by district staff in the field will be required" under current and future requirements. Page 3 – 1<sup>st</sup> complete bullet item
  - a. Can the District define "downloading of well information in the field"? *It is the goal of the North Texas GCD that in the future, monitoring technicians*

